



AGENDA

OVERVIEW AND SCRUTINY BUSINESS PANEL

Date: TUESDAY, 20 JULY 2021 at 7.05 pm

Venue: Remotely via Microsoft Teams, and also in the Council Chamber at the Civic Suite, Lewisham Town Hall, London SE6 4RU

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MEMBERS

Councillor Paul Maslin	Chair	Labour Co-op L
Councillor Octavia Holland	Vice Chair	L
Councillor Peter Bernards	Chair of Housing Select Committee	L
Councillor Juliet Campbell	Chair of Safer and Stronger Communities Select Committee	L
Councillor Patrick Codd	Chair of Public Accounts Select Committee	L
Councillor Louise Krupski	Chair of Sustainable Development Select Committee	Labour Co-op L
Councillor Joan Millbank	Labour Group Representative	L
Councillor John Muldoon	Chair of Healthier Communities Select Committee	Labour Co-op L
Councillor Luke Sorba	Chair Children and Young People Select Committee	L
Councillor Susan Wise	Labour Group Representative	Labour Co-op

Members are summoned to attend this meeting

Kim Wright
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Monday, 12 July 2021



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

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Lewisham



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Overview and Scrutiny Business Panel

Minutes

Date: 20 July 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Committee Business

Outline and recommendations

Members are asked to consider minutes of that part of the meeting of the Overview and Scrutiny Business Panel meeting 22 June 2021, which were opened to the press and public

1. Recommendation

It is recommended that the minutes of those parts of the meetings of the Overview and Scrutiny Business Panel which were open to the press and public held on 22 June 2021, be confirmed and signed.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU

12 July 2021

MINUTES OF THE OVERVIEW AND SCRUTINY BUSINESS PANEL

Tuesday 22 June 2021 at 7.40pm

PRESENT: Councillor Maslin (Chair) Councillors Codd, Bernards, Krupski Millbank, and Muldoon

The following councillors were present via remote access: Councillors, Holland, Sorba and Wise

Also present: Councillor McGeevor – attending virtually.

Apologies: Councillor Campbell and Councillor Bell.

Presenting Officers:

Kevin Flaherty -Head of Business Committees,

Wendy Nicholas - Strategic Waste & Environment Manager

Angela Bryan - Strategic Development Officer

Fred Nugent - Principal Development and Land Manager

James Ringwood - Housing Delivery Manager

Overview and Scrutiny Manager– Charlotte Dale

1. Minutes

RESOLVED that the minutes of the meetings held on 16 February 2021, 16 March 2021 and 30 March 2021 be confirmed and signed.

2. Declarations of Interest

Councillor Maslin declared an interest in respect of item 4. He said that the report details a scheme for the delivery of new and affordable homes at the Shaftesbury Christian Centre. The site is in his ward and he was a strong supporter of the scheme. He intended to leave the meeting physically for the duration of the consideration of this item.

3. Forward Plan

The Head of Business Committee presented the report.

RESOLVED that the report be noted.

4. Decision made by the Mayor & Cabinet on 9 June 2021:

Organic Waste Contract

- 4.1 The Chair informed Panel Members that Councillor Muldoon, had asked for this report to be submitted to this Panel for consideration.
- 4.2 Councillor Muldoon said that he was concerned about the quality of this report. On pages 212 and 213 he counted seven typographical errors. He said that he could not understand why this had happened because it had been signed off by the Executive Director and the cabinet member. He asked whether anything else was wrong with the report. Councillor McGeevor apologised for missing the typographical mistakes. She assured Councillor Muldoon that there had been careful consideration of the substantive important points around the recommendations in the report
- 4.3 Councillor Codd referred to paragraph 5.4 on page 213 of the report. He said that officers stated that it had not been possible to jointly procure the organic waste service with another borough because of procurement timelines. He asked whether there had been any discussion regarding the possible realignment with other boroughs. He asked whether this could be a possibility for the future; consideration could be given to a joint procurement of 3 or 6 years. The Strategic Waste & Environment Manager said that joint procurement had been considered and discussions had taken place with a number of boroughs. However, their time lines were not in alignment with Lewisham, and officers' priority was to secure a contract earlier because the gate prices were far lower than they would have been in a year or two. It was hoped that there could be alignment in the future with neighbouring boroughs.

RESOLVED that the report be noted.

The Chair then left the meeting, and Councillor Krupski took the Chair for the next item.

Allocation of Section 106 funds to support the delivery of new affordable homes at the Shaftesbury Christian Centre site, Frankham Street, Deptford

- 4.4 The Vice Chair informed Panel Members that Councillor Bernards, had asked for this report to be submitted to this Panel for consideration.
- 4.5 Councillor Bernards said that he was concerned about a contract being awarded to J49 because he had not seen any business that they had been involved in and asked whether due diligence had been undertaken for this company. He was also concerned about a contradiction in the papers where it states that J49 was created for this project and the dates that the company was created and the dates that the land was acquired by the current owners were different. He also asked whether other providers had been approached to deliver the same project.
- 4.6 The Principal Development and Land Manager explained that J49 were a body that had been created to fulfil a registered provider function. Due diligence was focused on them working with the social housing regulator to become a

registered provider. As part of that process, they had passed the initial assessment. They were now going through the main body of the assessment, which would consider various governance, financial and capability measures.

- 4.7 The Principal Development and Land Manager explained that the approval for the money was conditional on J49, as a new body, passing all of the regulatory, economic and governance requirements. Money would not be released until the social regulator, who oversees all the social housing in the country, agreed. In addition, J49 had bid for GLA funding, and this would also have to be approved.
- 4.8 The ownership of the land was with the trust and the church. Lewisham would not be in a position to negotiate with anyone else in terms of housing development. Housing would be built over their land so Lewisham were responding to something that the owners were trying to achieve.
- 4.9 Councillor Bernards said that J49 did not have any assets and giving this company a substantial amount of money was, in his opinion, risky. He said that planning permission had been acquired through delegated authority and asked why it had not been submitted to the relevant Committee. The Principal Development and Land Manager said that J49 was a creation of existing bodies. A lot of people involved with due diligence, had been involved in other developments; working with Homes for Humanity and Berkley Homes. Officers recognised that this was a new body so there was a risk. That risk, in terms of the suitability of the body, would be overseen by the social housing regulator and the reason why there was an additional condition around that.
- 4.10 The Principal Development and Land Manager said that planning permission has a monetary value, therefore, there was an asset upon which officers were considering making a charge on, so there would be some possible recompense if the very worst should happen. However, there had been a lot of due diligence with finance colleagues and although there was a risk, officers believed that this had been mitigated as much as possible. J49 were a 'not for profit' organisation so they had strict guidelines regarding their financial reporting. There were also strict guidelines with the social housing regulators. The Housing Delivery Manager said that it was highly likely that the reason that planning permission was not sought from Committee was because there were not sufficient objections. He agreed to investigate and contact Councillor Bernard accordingly.
- 4.11 Councillor Wise asked whether J49 would receive approval to be a registered provider in order to draw down the 106 funding and the GLA funding and what plans were in place if, in the unlikely event, approval was not received. The Housing Delivery Manager said that the company have a loan from an ethical bank, an application for GLA funding and a request for section 106 funding. The project relies on three parts of funding and was standard procedure for any housing development process. If Lewisham do not approve the 106 funding then there would not be a project. Lewisham were providing £1.7m section 106 money to the scheme which was just over £51,000 per unit. The GLA normally

pay £100,000 per unit. This was considered to be good value for money for Lewisham.

- 4.12 Councillor Millbank said that residents would be nominated for accommodation by Lewisham at a cost of £51,000, which was good value for money. She said although there was risk, it was important to note that a local charity were willing to offer a lot of land to benefit young people aged 18-35 years. They were working with Bench, a strong housing provider and she understood why officers were pushing for this project because it was a positive for young people in this borough.
- 4.13 In response to questions from Councillor Bernards, the Principal Development and Land Manager said that officers were looking at a possible project start date in July 2021 with a 2 year build plan. Officers would be working with J49 and they would provide officers with a project highlight report every two months and meeting them every month. Every quarter officers would meet with J49 and the GLA to ensure the project was on budget and was progressing. Development was the area that carried the most risk and with these regular meetings, officers would be able to be identify any issues at the earliest opportunity and resolved. The Principal Development and Land Manager confirmed officers had been successful in ensuring that Lewisham would have 100% of all nominations despite the fact that Lewisham were contributing considerably less funding than the GLA.

The meeting then went into closed session. It was then

RESOLVED that the report be noted.

The Chair then joined the meeting.

5. Decision by the Executive Director for Community Services

RESOLVED that the report be noted.

6. Scrutiny Executive Protocol.

The Chair presented the report.

RESOLVED that the report be noted.

7. Scrutiny Update Report.

The Head of Overview and Scrutiny presented the report. She said made the following points:

- The first round of Select Committee meetings was currently taking place.

- The Select Committees were agreeing their annual work programmes at these meetings and these will be presented to Business Panel on 20 July 2021 for approval.
- Three task and finish groups (TFG) had been established to look at topical issues of interest or concern. They were being run as collaborative projects with a shared space on MS Teams and using an agile project management framework to ensure they were effective and timely. The first public meetings would be held shortly.
- It was envisaged that the TFGs would complete their work within 6-9 months, but no later than the end of February 2022.
- The Head of Overview and Scrutiny had met with the new Head of Communications recently to discuss communications support to scrutiny. It had been agreed that the residents' e-newsletter each week would include a brief overview of upcoming scrutiny meetings.
- Officers had also agreed that there would be a press release to announce the launch of the task and finish groups.
- In addition, once the new communications team was in place, each scrutiny committee would have an allocated officer who would support the ongoing promotion of meetings and other scrutiny work via social media and other appropriate channels.

REOLVED that the report be noted.

Select Committee Chairs then provided updates on the work being carried out by each of their Committees.

Healthier Communities Select Committee – Councillor Muldoon said that this Committee met on 21 June 2021. There was a comprehensive update on the covid recovery from some of the key stakeholder in Lewisham including the Chief Executive of the Lewisham and Greenwich trust and a presentation from the Chair of the local medical Committee Dr Simon Parton.

Councillor Muldoon said that the government were progressing swiftly with a health and care bill. He expected it to take away some health scrutiny powers. He expected to have more information as this Bill progressed and before it was passed in the summer.

Councillor Muldoon said that members re-iterated the value of scrutiny to look at the Birmingham and Lewisham African & Caribbean Health Inequalities Review. He said that members agreed that it was crucial that there was scrutiny from a scrutiny committer.

Public Accounts Committee – Councillor Codd said that the first meeting would be held on 7 July 2021. The main item to be considered was medium term financial strategy.

RESOLVED that the report be noted.

8 Exclusion of the Press and Public

RESOLVED that under Section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12 (A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighed the public interest in disclosing the information:

Allocation of Section 106 funds to support the delivery of new affordable homes at the Shaftesbury Christian Centre site, Frankham Street, Deptford

The following is a summary of the item considered in the closed part of the meeting.

9. Allocation of Section 106 funds to support the delivery of new affordable homes at the Shaftesbury Christian Centre site, Frankham Street, Deptford

- 9.1 There was discussion about how the GLA were managing risk. The bank had also undertaken due diligence on J49 and believed that they were a suitable company for a loan, which had been agreed. Funding for the project was conditional on the GLA, the bank and the social housing regulator being in agreement. Officers acknowledged that the project was not without risk but there had been a lot of due diligence by the three parties.
- 9.2 The housing management function was discussed. The social housing regulator would be responsible for this and would have to provide an annual business plan, rent setting, and prove many other management skills. Most importantly they must provide support to those renting the properties.
- 9.3 There was discussion about how money would be provided for the project. Members were advised that Section 106 money would be given in two tranches to J49, which is a non-profit making company, set up for the good of the public. J49 would be providing social housing and working with a charity. Members received information as to what would happen if J49 defaulted on the bank loan.

- 9.4 It was noted that Lewisham had a strong tradition of working with its third sector and other organisations for the benefit of the public. A charity was providing land, a mechanism for providing social housing had been set up and all for the benefit of Lewisham residents with Lewisham allocating the places. Although there were risks, the project was being set up for the benefit of disadvantaged local residents. The collaboration with Bench was also positive news.

The meeting ended at 8.27pm.

Chair



Overview and Scrutiny Business Panel

Declarations of Interest

Date: 20 July 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive

Outline and recommendations

Members are asked to declare any personal interest they have in any item on the agenda.

1. Summary

1.1. Members must declare any personal interest they have in any item on the agenda. There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests.

1.2. Further information on these is provided in the body of this report.

2. Recommendation

2.1. Members are asked to declare any personal interest they have in any item on the agenda.

3. Disclosable pecuniary interests

3.1 These are defined by regulation as:

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either:
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

4. Other registerable interests

4.1 The Lewisham Member Code of Conduct requires members also to register the following interests:

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25.

5. Non registerable interests

- 5.1. Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members' Interests (for example a matter concerning the closure of a school at which a Member's child attends).

6. Declaration and impact of interest on members' participation

- 6.1. Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- 6.2. Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph 6.3 below applies.
- 6.3. Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- 6.4. If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- 6.5. Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

7. Sensitive information

- 7.1. There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

8. Exempt categories

- 8.1. There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-
- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
 - (b) School meals, school transport and travelling expenses; if you are a parent or

guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor

- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception).



Overview and Scrutiny Business Panel

Key Decision Plan

Date: 20 July 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to receive a draft copy of the statutory Key Decision Plan with an explanatory explanation for items listed.

1. Recommendation

It is recommended that the Business Panel receives and comments on the draft Key Decision Plan

FORWARD PLAN OF KEY DECISIONS

Forward Plan July 2021 – October 2021

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty 0208 3149327, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A “key decision”* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
	Enabling Works	Mayor and Cabinet	Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	
May 2021	Besson Street Approval of Business Plan	14/07/21 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	As published on 6/7/2021
September 2020	Catford Regeneration Partnership Ltd Business Plan 2020-21	14/07/21 Mayor and Cabinet	Kplom Lotsu, SGM Capital Programmes and Councillor Paul Bell, Cabinet Member for Housing & Planning	Annual consideration of the company's Business Plan.
February 2021	Catford Town Centre Framework	14/07/21 Mayor and Cabinet	Paul Moore, Interim Director for Regeneration and Place and Councillor Paul Bell, Cabinet Member for Housing & Planning	Review of Public Consultation Feedback & Approval to adopt the Catford Regeneration Masterplan Framework
April 2021	Emission based short-stay parking and motorcycle parking charges	14/07/21 Mayor and Cabinet	Seamus Adams, Parking Service Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	As published on 6/7/2021
April 2021	Waste Strategy	14/07/21 Mayor and Cabinet	Wendy Nicholas, Strategic Waste and Environment Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	The report will provide details on the draft waste strategy which will present our ideas on how we will improve services, deal with challenges to reduce the impact of waste and make Lewisham a place people are proud of and love to live and work. The strategy will set out how we will approach waste management over the next 10 years and how we will help residents, businesses and visitors reduce

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
				the amount of waste they produce, recycle more and take greater responsibility for their local area. The report will also seek approval from M&C to consult and engage with stakeholders on the draft strategy.
May 2021	LGSCO public report into complaint about Children's Social Care	14/07/21 Mayor and Cabinet	Lucie Heyes, Director of Children's Social Care and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance	As published on 6/7/2021
May 2021	Financial Monitoring Report 2021/22 - Period 2	14/07/21 Mayor and Cabinet	Selwyn Thompson, Director of Financial Services and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	This report sets out the first financial monitoring report for the 2021/22 financial year. This is based on financial information to the end of May 2021, and has been updated where possible for any further changes to the end of June 2021.
May 2021	Medium Term Financial Strategy	14/07/21 Mayor and Cabinet	Katharine Nidd, Strategic Procurement and Commercial Services Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	The Council is required to annually set a balanced budget and prepare a sustainable medium term financial plan. This report sets out the medium term financial plan for the period 2022/23 – 2025/26.
May 2021	Sustainable Procurement Strategy 2021-25	14/07/21 Mayor and Cabinet	Katharine Nidd, Strategic Procurement and Commercial Services Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	As published on 6/7/2021
June 2021	Public Realm Framework Contract	14/07/21 Mayor and Cabinet	Zahur Khan, Director of Public Realm and Councillor Sophie McGeevor, Cabinet	To re-procure an important framework contract to enable innovative solutions and bring in new ways of working. As funding for the delivery of the programmes can vary from year to year, it can be

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
			Member for Environment and Transport	difficult to adjust staffing levels to match the level of activity at any given time. Public Realm is moving to a mixed economy approach by having a core establishment supplemented by the use of consultancy services, to promote innovation and cater for the peak demands. This will be via a framework contract. This contract will seek tenders from a range of consultants, fixed for four years. This will ensure that the council has effective access, to a flexible resource to support of the council's objectives and expectations, and enable it to deliver the programmes to time and budget. The contract will offer no guarantee of work and the organisations will be used in a supporting role to the council's in house staff.
June 2021	Business case and procurement strategy for young people's sexual health and substance misuse services	14/07/21 Mayor and Cabinet	Emily Newell, Joint Commissioner 0-19 Health and Maternity and Councillor Barnham	As published on 6/7/2021
June 2021	New parking enforcement arrangements on LH and RB3 managed Housing Estates	14/07/21 Mayor and Cabinet	Rachel Dunn, Service Group Manager - Partnerships and Service Improvement and Councillor Paul Bell, Cabinet Member for Housing & Planning	As published on 6/7/2021
June 2021	Borough of Culture 2022 Delivery	14/07/21 Mayor and Cabinet	Liz Dart, Head of Culture and Community Development and Councillor Andre Bourne, Cabinet member for Culture, Jobs and Skills (job share)	As published on 6/7/2021
June 2021	Provision of a textile bring bank collection service	14/07/21 Mayor and Cabinet	Luke Ellis, Support and Engagement Officer Strategic Waste and Environment and	As published on 6/7/2021

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
			Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	
June 2021	Energy Contracts Review	14/07/21 Mayor and Cabinet	Brian Colyer, Head of Facilities Management and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	As published on 6/7/2021
June 2021	Statutory Decision regarding the Proposal to Close St Mary Magdalen’s Catholic Primary School	14/07/21 Mayor and Cabinet	Matt Henaughan, Service Manager, School Service Planning and Councillor Chris Barnham	As statutory decision maker the Mayor and Cabinet will be making a decision on the proposed closure of St Mary Magdalen’s Catholic Primary School as proposed by the School Governing Body
June 2021	Grove Park Neighbourhood Plan	14/7/21 Mayor and Cabinet	David Syme, Strategic Planning Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	As published on 6/7/2021
June 2021	Contract variation for substance misuse services from additional Public Health (S31) Grant	20/07/21 Executive Director for Community Services	Iain McDiarmid and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	
June 2021	Tender for Refurbishment of the Old Town Hall	20/07/21 Executive Director for Housing, Regeneration & Environment	Uchenna Forjoe, Project Manager Capital Programmes and Councillor Kim Powell, Cabinet member for Culture, Jobs and Skills (job share)	Awaiting summary
June 2021	Contract variation/waiver for the Public Health S31 Grant.	20/07/21 Executive Director for Community Services	Iain McDiarmid and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	Awaiting summary

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
June 2021	Award of contract Oracle Cloud Fusion support	20/07/21 Executive Director for Corporate Services	Jamie Parris, IT Procurement Specialist and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability	
June 2021	Adult Social Care service-wide review	25/08/21 Mayor and Cabinet	Tom Brown, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	The decision sought by this report is the approval to procure management consultancy services via direct award. These services will be used to design and implement Phase 2 of a service-wide review in Adult Social Care. This will include the development and trialling of new ways of working based upon quantified opportunities.
June 2021	Permission to award principal contractor to carry out refurbishment works to Lewisham Town Hall	31/08/21 Executive Director for Housing, Regeneration & Environment	Uchenna Forjoe, Project Manager Capital Programmes and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	
June 2021	Permission to award principal contractor to carry out refurbishment works to Brockley Rise Adult Learning Centre	31/08/21 Executive Director for Community Services	Uchenna Forjoe, Project Manager Capital Programmes and Councillor Jonathan Slater, Cabinet Member for Community Sector	
April 2021	Reginald Road Land Assembly parts 1 & 2	14/09/21 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The reports will relate to the need to increase the land assembly budget for the decant of 2-30A Reginald Road (linked to the Tidemill housing development) by circa £600k and also to refresh a decision previously made by M&C on 25 March 2015 to suspend the Right to Buy for secure tenants in 2-30A Reginald Road through the service of Initial Demolition Notices.
April 2021	GLA Affordable Housing Grant 2021-26	14/09/21 Mayor and Cabinet	Karen Barke, Head of Strategic Development	On 10th November 2020, the Mayor of London wrote to all partners to confirm that a new funding

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
			and Councillor Paul Bell, Cabinet Member for Housing & Planning	prospectus had been launched. £4bn from 2021-2026 (completing by 3 March 2028). This grant will overlap for two years with the existing Building Council Homes for Londoners (BCH) Grant. In total both programmes need to deliver 82,000 new affordable homes, combined. This report outlines the Lewisham Bid that was submitted and seeks approval to take up any grant awarded.
June 2021	New Parking Enforcement arrangements on Lewisham Homes and RB3 managed Housing Estates - outcome of Section 105 consultation	14/09/21 Mayor and Cabinet	Ella McCarthy, Housing Partnership and Insight Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	
July 2021	Contract Award Public Sector Decarbonisation Scheme works Dalmain Primary School	28/09/21 Executive Director for Corporate Services	Lemuel Dickie-Johnson, Project Manager Capital Delivery Programme and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance	Awaiting summary
July 2021	Contract Award Public Sector Decarbonisation Scheme works at Downderry Primary School	28/09/21 Executive Director for Corporate Services	Lemuel Dickie-Johnson, Project Manager Capital Delivery Programme and Councillor Chris Barnham, Cabinet Member for Children's Services and School Performance	Awaiting summary
December 2020	Approval of a new Housing Allocations Scheme'	06/10/21 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The Allocations Policy outlines the priorities by which social housing is allocated, and procedures to be followed in assessing housing need. This paper will ask Mayor and Cabinet to agree a public consultation on proposed changes to the Housing Allocations Policy.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
November 2019	Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	06/10/21 Mayor and Cabinet	Gavin Plaskitt, Programme Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	This report seeks the approval of Mayor & Cabinet to award a new five year concession contract for the operation of swimming and boating activities at Beckenham Place Park lake.
June 2021	Catford Regeneration Programme - Update & Next Steps	06/10/21 Mayor and Cabinet	Sandra Plummer, Senior Project Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	
October 2019	Mayow Road Supported Living Service Parts 1 & 2	3/11/21 Mayor and Cabinet	Tom Brown, Executive Director for Community Services and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care	<p>This report seeks approval from Mayor & Cabinet to award the contract to deliver care and support services to 6 individuals at a new service at Mayow Road, Sydenham.</p> <p>The award follows a competitive tendering exercise using the Learning Disability Framework. The service is targeted at some of the most complex young people who are at risk of admission to hospital because of their behaviour. They may currently be living at home where families are struggling or living in residential schools or high cost placements out of borough.</p> <p>This award represents an important new service in the borough and is a key strand in the work of the Council to support the most complex of people to have their own homes as part of the Learning Disability and/or autism Transformation Programme.</p>
July 2021	Mountsfield Park Café (design, build and operate) award for a new café at Mountsfield Park.	03/11/21 Mayor and Cabinet	Vince Buchanan, Green Spaces Contracts Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport	

FORWARD PLAN – KEY DECISIONS				
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Summary of Report
July 2021	Council Tax Base	12/01/22 Mayor and Cabinet	Katharine Nidd, Strategic Procurement and Commercial Services Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	



Overview and Scrutiny Business Panel

District heating report for Overview and Scrutiny Business Panel.

Date: 20 July 2021

Key decision: No.

Ward(s) affected: None

Contributors: Emma Bushell - Sustainability Manager

Outline and recommendations

The Committee is invited to note the contents of this report and direct questions to officers at the meeting on the 20th July 2021.

1. Recommendations

- 1.1. The Committee is invited to note the contents of this report and direct questions to officers at the meeting on 20th July 2021.

2. Background

- 2.1. In February 2019 Lewisham Council agreed a motion to declare a 'Climate Emergency' and asked Mayor and Cabinet to agree a new action to make Lewisham zero carbon by 2030.
- 2.2. At just over 32% the burning of gas to heat homes is by far the biggest single contributor to carbon emissions in the borough. Objective 2.6 of Lewisham's Climate Emergency Strategic Action Plan agreed by Mayor and Cabinet on 11th March 2020 is to decarbonise heat. Facilitating the creation of heat networks is essential to this objective.
- 2.3. Lewisham's draft Local Plan SD 4 Energy Infrastructure requires new development where possible to prioritise connection to heat networks. Major development proposals are expected to provide detailed feasibility assessments for connecting to and if possible extending, existing or planned future heat networks on or in proximity

to their site.

- 2.4. The draft London Plan Policy SI3 requires new development to install communal heating systems if the scheme is in a Heat Network Priority Area and are required to fully evaluate the potential to connect to existing district heat networks.
- 2.5. The BEIS 2017 Clean Growth Strategy recognised heat as the most difficult decarbonisation challenge facing the country and has identified a significant role for heat networks in meeting this challenge.
- 2.6. The two main options for decarbonising heat identified by the Clean Growth Strategy are:
 - Heat networks
 - Heat pumps

Where neither of these options is suitable then hydrogen produced by low carbon energy sources is the proposed solution.

- 2.7. The Government's Energy white paper published in 2020 identified the need to build up the heat pump market to deliver 600,000 heat pump installations per year by 2028. This will require a rebalancing of electricity and gas prices to ensure equivalence between the cost of heat delivered by a gas boiler and by a heat pump. Only by doing this will the necessary, more favourable market conditions be created. The Government is expected to set out more details of its approach to decarbonising heating in a Heat and Buildings Strategy

3. What is a district heat network?

- 3.1. District heat networks (often shortened to heat networks), supply heat from a central source, commonly called an energy centre, to consumers, via a network of underground pipes carrying hot water. Another term sometimes used is a District Energy Network (DEN). District heat networks can cover a large area or be fairly local supplying a small cluster of buildings. This avoids the need for individual boilers or electric heaters in every building or dwelling.
- 3.2. The term district heat network or DEN only applies when there are a number of buildings served by an energy centre. When an energy centre is located in a single building (usually a residential block) and only serves the dwellings within this building the term used is communal heating system. This report primarily covers district heat networks. However building level communal heating systems can connect in to district heat networks and may be considered part of the wider network, particularly where the whole system is operated and maintained by a single organisation.
- 3.3. In much of Europe, heat networks are already very widespread and well accepted by consumers. 60% of the Danish population is connected to a heating network (1.5m households), for example, with 98% of Copenhagen's heat supplied by these systems ([BEIS 2018 Heat networks: Ensuring sustained investment and protecting consumers](#))

4. What are the benefits?

- 4.1. A heat network is one of the most cost-effective ways of reducing carbon emissions from heating. Many of the cheapest sources of low-carbon heat can only be used if there is a network to distribute the heat ([BEIS: What is a heat network?](#)).
- 4.2. Heat networks can utilise waste heat that would otherwise go unused; such as heat generated by power stations, from industrial processes such as water treatment and low temperature heat sources such as the heat ejected from cooling units such as

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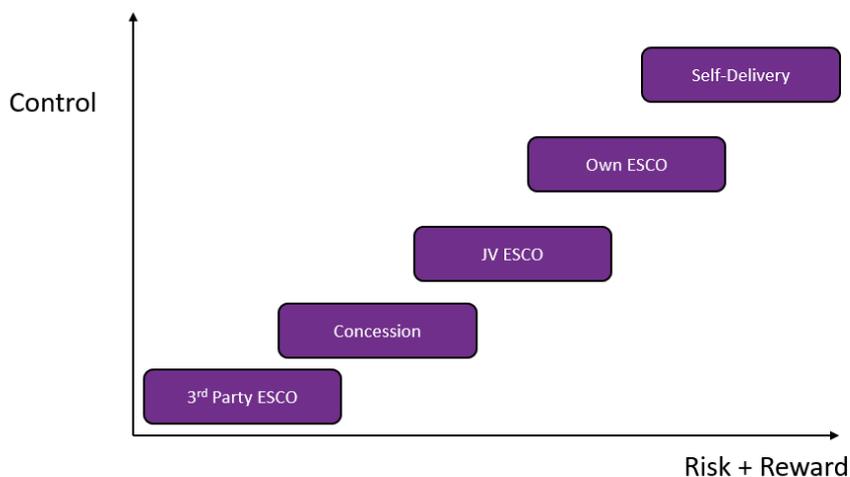
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those use in data centres.

- 4.3. Heat networks can have a beneficial impact on the stability and cost-effectiveness of the whole energy system. For example a large heat network system, especially when combined with a large thermal store (hot water tank), could be a cheap and easy way of storing energy until it is needed. This could include taking any surplus supplies of electricity and converting them to useable heat, to the benefit of the overall energy system ([BEIS: What is a heat network?](#)).
- 4.4. Heat networks make it easier to transition more dwellings to a low carbon source of fuel all at once by changing the heat source in the energy centre rather than needing to do this in every individual dwelling.
- 4.5. Heat networks can be designed with the objective of alleviating fuel poverty.
- 4.6. Heat networks can reduce local air pollution as they displace individual gas fired boilers.

5. What are the risks and challenges?

- 5.1. District heat networks are big infrastructure projects that do not come without the common construction risks such as cost overspend or time overrun. Broadly speaking there are five delivery routes available to develop heat networks as shown in the image below:



This image is from an appended slide set (that includes case studies from each of the five delivery models.

- 5.2. The key risks to the delivery and operation of a heat network are as follows:

- CapEx overspend
- Construction programme delays
- OpEx increases through changes to the regulatory environment and increases in fuel prices
- Breakdown of heat supply equipment
- Customer risks such as fuel debt
- Reputational risk from potential supply outages

- 5.3. The risk of full private sector delivery is the Council's wider objectives of mitigating

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- fuel poverty and decarbonising heat to reduce carbon emissions are not met, however there is zero financial risk to the Council. At the other end of the scale the risks of full public sector delivery include cost overrun entirely borne by the Council.
- 5.4. A number of local authorities have taken intermediate option and entered into a joint venture with a specialist delivery partner. These JVs can take the form of an Asset Co and/or a Supply Co where the risks and benefits are shared.
 - 5.5. A number of London boroughs have built networks either by setting up wholly owned companies or through joint vehicles with private sector delivery partners. The cost of constructing heat networks is substantial and requires a high degree of technical competence. These authorities have specialist teams in place to deliver these complex infrastructure projects.
 - 5.6. There are also potential risks to the customers of either a district or communal heating systems, as identified by Lewisham's Housing Select Committee review of communal heating systems in conducted in 2014/15. The review highlighted a number of issues with communal heating systems; overheating both in corridors and some homes, cost of the energy to residents and reliability. The Committee recognised these issues are not unique to Lewisham.
 - 5.7. An update to the Committee in 2017 noted a number of national developments that would address the issues highlighted in the original review. These include the published Heat Networks Code of Practice to address standards in design, construction and operation, a review of the figures used in SAP (Standard Assessment Procedure methodology for predicting the energy performance of buildings) for heat loss from networks and the launch of the Heat Trust, an independent consumer standards body.
 - 5.8. Since 2017 there have been further developments. In July 2018 the Competition and Markets Authority (CMA) published their Heat Networks Market Study. This study found that a statutory regime governing the regulation of heat networks is required and recommended Ofgem as the sector regulator. In December 2018 the Department for Business, Energy and Industrial Strategy (BEIS) published their Heat Networks: Ensuring Sustained Investment and Protecting Consumers report. This report committed the Government to working closely with the CMA, Ofgem and devolved administrations to develop an effective heat networks market framework that works for investors and consumers now and in the future.

6. Examples from other Local Authorities

- 6.1. Islington Council built their own heat network called [Bunhill Heat and Power Network](#) . The first phase was completed in 2012, using a CHP engine to provide heat to a leisure centre, LBI housing blocks and a number of large private residential led developments. Phase two was completed in 2020 and is the first scheme in the world to take waste heat from an underground train network and use it to provide lower cost, greener heat.
- 6.2. In 2018 Newcastle City Council entered into a Joint Venture with Engie ([link here](#)) to develop and operate district energy schemes over 40 years. The partnership is now delivering the first scheme serving a new large scale city centre development by Newcastle City Council, Newcastle University and Legal and General.
- 6.3. In 2016 Barking and Dagenham Council formed a wholly owned Energy Services Company (ESCo), [B&D Energy Ltd](#) with the aim of becoming the green capital of the capital and ambitions to become London's Energy Capital. The network provides heat to over 1,500 homes on a Council led regeneration scheme. The network is shortly to be extended to serve another regeneration scheme and a leisure centre.
- 6.4. Other London boroughs currently involved in delivering heat networks include:

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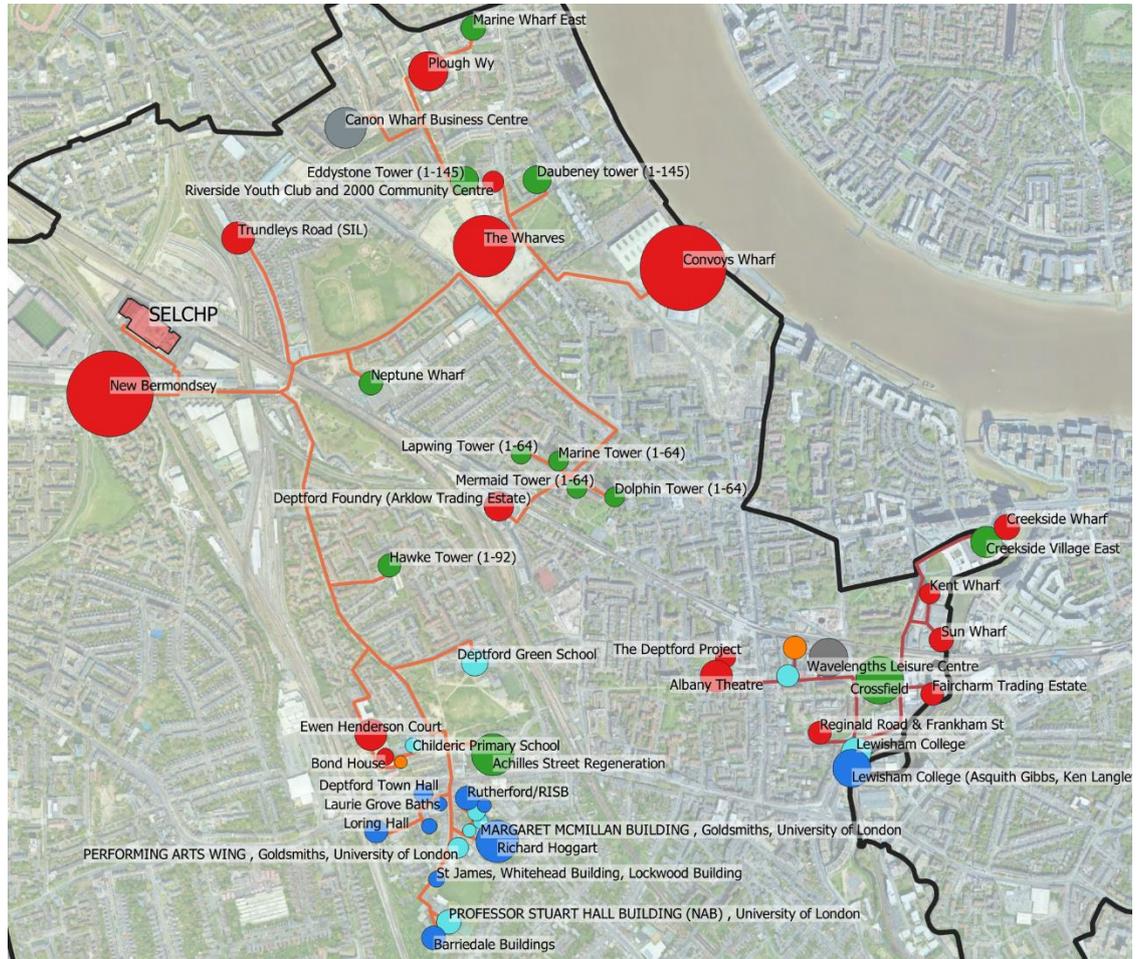
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Camden, Southwark, Hackney, Enfield, Sutton and Haringey.

7. What are the opportunities for Lewisham?

- 7.1. South East London Combined Heat and Power (SELCHP), owned and operated by Veolia, has been in operation for over 25 years and processes 420,000 tonnes of waste annually from 4 London boroughs including Lewisham. The waste is incinerated, producing 220,000 MWh of electricity with a capacity to generate 45MW of heat at peak. Currently only 10MW peak is needed to supply heat to 2,500 homes across the borough boundary in Southwark.
- 7.2. In 2015/16 the Council undertook two separate studies; one investigating the feasibility of extending a network from SELCHP towards Deptford and another to New Cross. Following the completion of these studies the Council began discussions with Veolia that resulted in a Memorandum of Understanding being signed in 2018 to work in partnership to develop opportunities for heat networks in the borough ([Lewisham Council - Decision - Memorandum of Understanding with Veolia to develop a Lewisham heat network](#)).
- 7.3. In 2020 Veolia were awarded £5.5M of funding through the Central Government Heat Network Investment Programme (HNIP) to install a district heat pipe from SELCHP to the new Convoys Wharf development. As a condition of the grant Veolia are committed to oversizing the pipe to allow for a wider network to be constructed.
- 7.4. In 2019 the Council updated our [Energy Masterplan](#). The key aim was to explore the potential of district heat networks in Lewisham, identify the key opportunity areas for district heating and develop a longer-term vision to support Lewisham's growth and low carbon transition using decentralised energy. It provides an evidence base for the development of district heating network schemes in Lewisham, informing both policy and delivery. The Energy Masterplan identified three clusters that warranted more detailed feasibility work. Officers successfully applied for BEIS funding to undertake this work and it is a current project.
- 7.5. The current BEIS funded project is a detailed feasibility study to evaluate three heat network clusters and explore their potential to create a strategic corridor via Lewisham Hospital. The three clusters are:
 - A network in Deptford and New Cross using the planned Veolia pipe from SELCHP to Convoys Wharf.
 - A low carbon heat network serving a cluster of existing and planned development in Lewisham Town.
 - A detailed energy masterplan covering Catford.

7.6. The image below sets out the opportunities for creating a heat network in Deptford and New Cross by extending from the Veolia pipe to Convoys Wharf. There are a number of developments in Deptford that have been built in the last 10 years served by their own site wide communal heat networks. These communal networks are typically powered by a gas fired Combined Heat and Power (CHP) engine. These networks will need to be decarbonised. The potential in this cluster is through connection to SELCHP offering a more financial viable decarbonisation option to these developments. In addition where technically and financially viable the Council could seek to connect buildings from our own stock, including tower blocks that are currently heated through costly inefficient storage heaters or individual gas boilers.



North Lewisham Cluster (Deptford and New Cross)

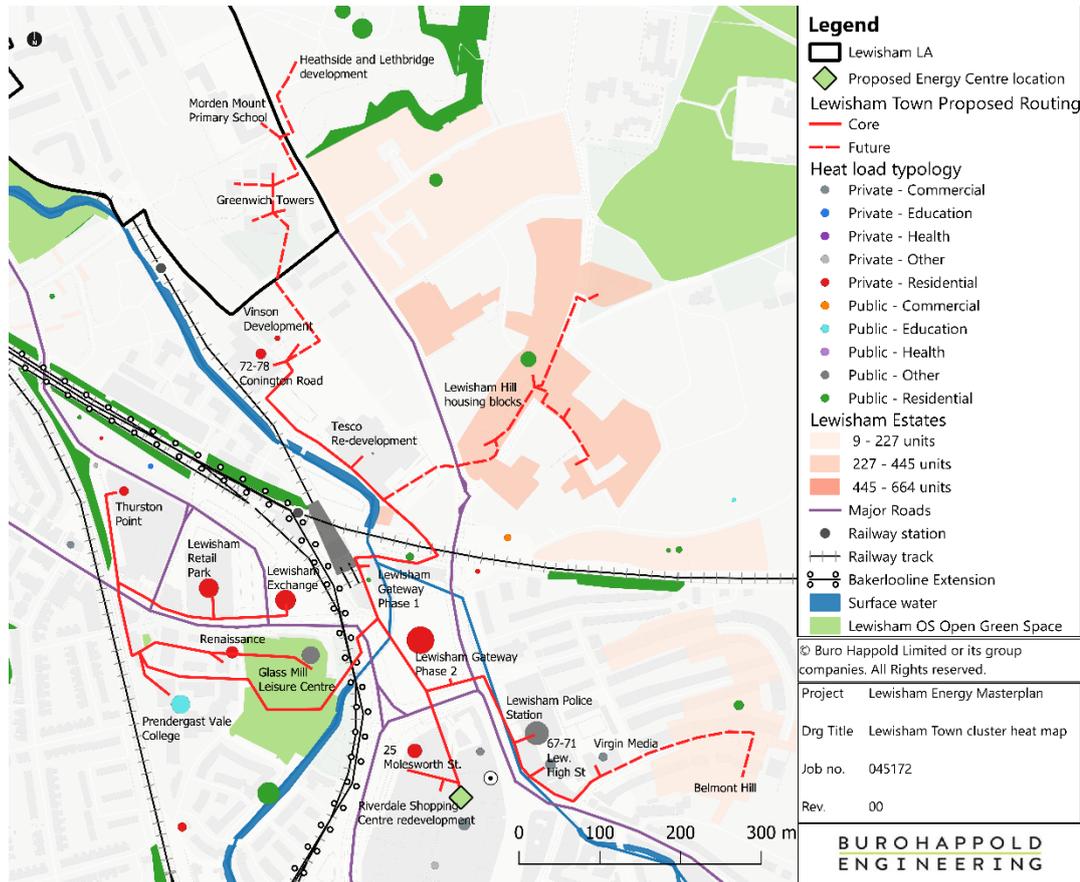
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- 7.7. The image below sets out the opportunities for extending a heat network in Lewisham Town Centre cluster. There is an existing district network in this location operated by E.ON. It currently serves Glass Mill leisure centre, Pendergrast Vale school and four residential led private developments. The heat is currently generated using a gas fired CHP engine which as some point will need to be decarbonised. There are several other recent developments, including Gateway 1 and 2 that have CHP led communal networks. There is an opportunity to site a low carbon energy centre on the forthcoming Riverdale Shopping Centre redevelopment. Long term this energy centre could take waste heat from the Citigen data centre over the road and potentially the river.



Lewisham Town Centre Cluster

- 7.8. Catford town centre presents a different opportunity in the guise of the Catford Masterplan. With lots of new development planned over the next decade a heat network could be constructed concurrently. There is a sizeable potential to use the green open spaces to install a ground source heat pump within a new energy centre. This energy centre could also supply chilled water to the theatre, civic suite and offices. With the waste heat from these locations being returned to the energy centre to pre heat hot water supplies.
- 7.9. BEIS have funded several feasibility studies in Lewisham and clearly believe there is opportunity to create heat networks in the borough. There is funding available for further business case development through the GLA's [Local Energy Accelerator](#) programme. There is also funding available from Central Government through the [Green Heat Network Fund Transition Scheme](#) to support the commercialisation of low carbon heat networks.
- 7.10. A Lewisham heat network would provide the opportunity to decarbonise heat on a large scale, making a significant contribution to the borough's aspiration to be carbon neutral by 2030.

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8. Financial implications

- 8.1. There are no financial implications arising directly from this report. However the cost of constructing and operating a heat network is substantial.
- 8.2. The recent Energy Masterplan and current detailed techno economic feasibility studies have been funded externally by the GLA's DEEP (Decentralised Energy Enabling Project) and the BEIS HNDU (Heat Network Delivery Unit).
- 8.3. The Council has no budget or resource allocated for this work.

9. Legal implications

- 9.1. Heat networks are covered by the Heat Network (Metering and Billing) Regulations ('the Regulations'), which came into force initially in 2014. The purpose of the Regulations is to drive energy efficiency and reduce carbon emissions from heating. The energy efficiency is achieved through the installation of metering devices and billing based on consumption, which will decrease the use of energy and reduce consumer bills, and result in associated carbon emission savings. Metering also supports fair and transparent billing for customers on heat networks.
- 9.2. Under the Regulations, the operators of heat networks must submit notifications for the heat networks they operate. They must, where required, install metering devices on those networks.
- 9.3. The Regulations place a number of obligations on heat suppliers. A heat supplier is defined as any person or organisation that supplies and charges for the supply of heating, cooling or hot water to customers through a heat network.
- 9.4. A heat supplier is the party with day-to-day responsibility for operating a network to generate heating, cooling or hot water and distribute this supply to customers. Where multiple parties are involved in running a network, the heat supplier is the beneficiary of the customers' payments. Typically, this is the party using customers' payments to pay fuel bills to keep the network running.
- 9.5. Heat suppliers with a new heat network must submit an initial notification to the Office for Product Safety and Standards (OPSS) on or before the day it becomes operational, meaning the day it first supplies heating, cooling or hot water to customers.
- 9.6. After the initial notification, heat suppliers must submit a renotification within every four-year period thereafter, in respect of all networks that they operate.

10. Equalities implications

- 10.1. There are no specific equalities implications arising directly from this report but it should be noted that the risks and impacts of a changing climate will not fall equally, and without action the consequences will exacerbate poverty and health inequalities globally and locally.

11. Climate change and environmental implications

- 11.1. Lewisham's Climate Emergency Strategic Action Plan sets out an ambitious plan for the borough to be carbon neutral by 2030. Objective 2.6 of the Action Plan is to decarbonise heat in the borough and heat networks are a crucial development to meet this objective.

12. Health and wellbeing implications

- 12.1. Decarbonising heat in the borough requires the removal of gas fired boilers and

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replacing them with either low carbon heat from a network or electric systems. The removal of gas fired boilers will improve air quality as domestic gas boilers are responsible for a significant amount of Lewisham's emissions, specifically nitrogen oxides (NOx).

- 12.2. Poor air quality has several detrimental impacts on health, including effects on lung function, exacerbation of asthma, increases in respiratory and cardiovascular hospital admissions and mortality.
- 12.3. See Section 6.10.6. - "Health and wellbeing implications" in the guidance for more information

13. Background papers

- 13.1. <https://lewisham.gov.uk/myservices/environment/making-the-borough-carbon-neutral-by-2030-climate-emergency-declaration>
- 13.2. <https://lewisham.gov.uk/-/media/files/imported/accessible-lewisham-energy-masterplan.ashx?la=en>

14. Report author(s) and contact

- 14.1. Emma Bushell | 07826 891919 | emma.bushell@lewisham.gov.uk

15. Appendices

- 15.1. DHN Case Studies powerpoint

Delivery structures

There are 5 models used to deliver a heat network:

1. 3rd party ESCO
2. Concession
3. JV ESCO
4. Wholly owned ESCO
5. In-house delivery

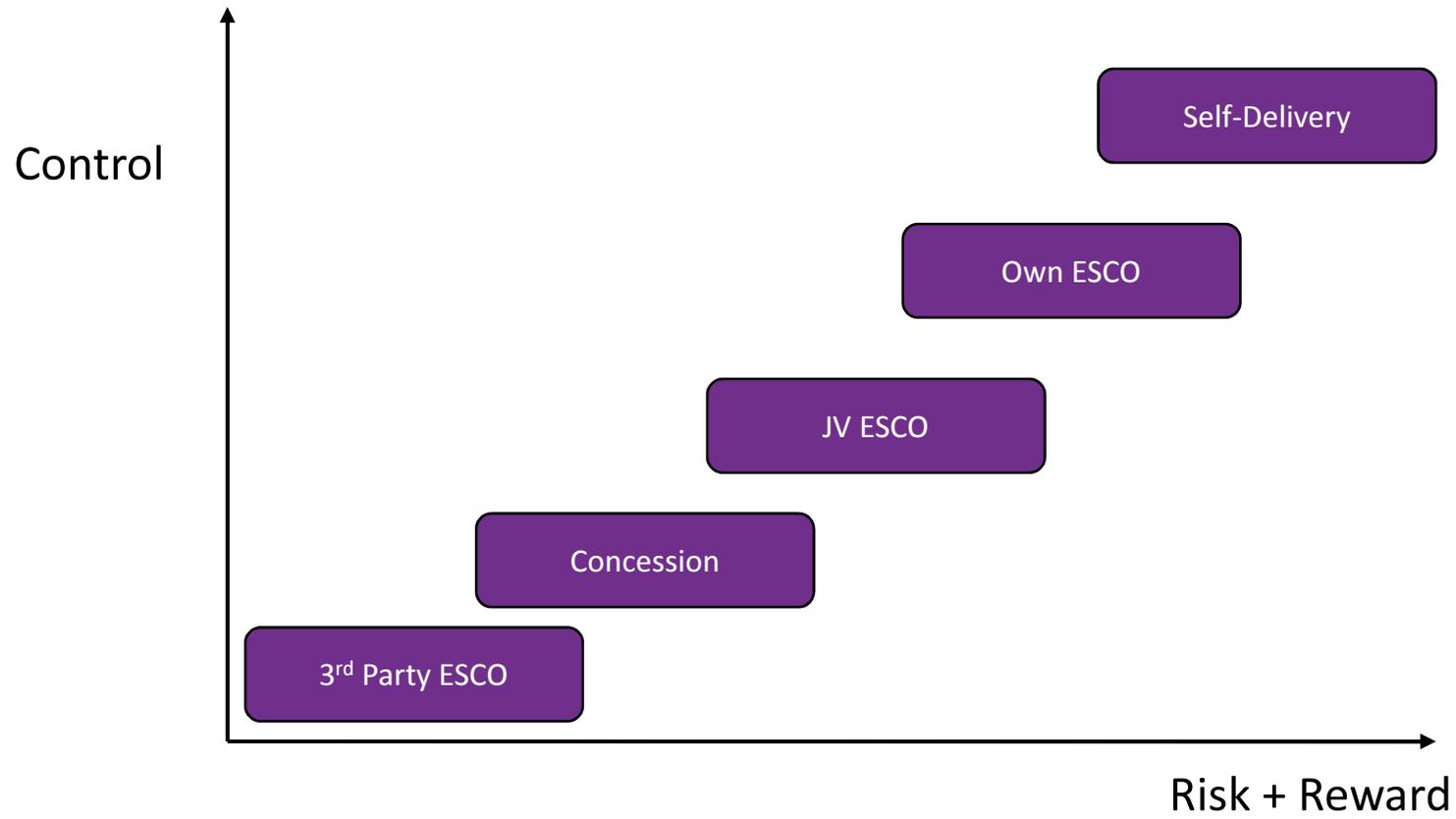
Suitability and applicability determined by desired operating model

- Level of control, risk, returns

Project needs to set up an SPV in order to secure HNIP funding

Delivery Vehicles

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Categories of delivery model (DPD Guidance)

Private Sector Lead	Public-private	Public sector led	Community Company
Private sector company responsible for design, financing, building, owning and operation.	Local Authority and at least one private sector company share the risks and returns	Local Authority responsible for design, financing, building, owning and operation.	A community body has leading role in the business supplying heat.
The roles that define a project as private sector led are likely to be Funding, Asset Ownership and Operation	The roles that if shared define a project as private-public led are likely to be Governance and Funding or anchor customer	The roles that define a project as public sector led are likely to be Governance, Funding and Asset ownership.	The roles that define a project as Community led are likely to be Customer, Funding, Governance and Sale of Heat.
3 rd Party ESCo / Concession	JV ESCo	Own (SPV) ESCo / Self-delivery	Own ESCo / CoCo

Case Studies

3 rd Party	Concession	JV ESCO	Wholly owned	Self Delivery
Leicester	Birmingham	Kings Cross	Lee Valley Heat Network (energetik)	Islington
<ul style="list-style-type: none"> • 25yr partnership with ENGIE for heat and hot water • Leicester District Energy Company (LDEC) wholly owned by ENGIE • Investment from Engie (£14m) and Community Energy Saving Programme (£1m) • >14km of insulated pipework, 79GWh/a of heat • 3,000 Council homes, 19 civic buildings • CHP + biomass boiler 	<ul style="list-style-type: none"> • 25yr concession signed 2006 with ENGIE • all built and operated by ENGIE through the Birmingham District Energy Company (BDEC) • City centre, Aston University, Birmingham Childrens Hospital • Customers (including the council) supplied by ESCO • CHP / tri-generation currently • 56 GWh/a of heat 	<ul style="list-style-type: none"> • JV between Argent (developer) and Metropolitan • Argent responsible for installation of the primary network. Then JV took over. • 2,500 flats, 100 shops/retail units, 3.5 million sq ft of office space • O&M services sub-contracted • Metropolitan owns the heating network and is responsible for negotiating and managing the connection of new buildings. • CHP + gas boilers 	<ul style="list-style-type: none"> • a local energy company setup and wholly owned by Enfield Council • CHP, gas boilers in the short term → Energy from Waste • £15m HNIP funding + £15m from MEEF • Supply heat to over 12,000 homes, potentially extending into Haringey / Hackney <div style="background-color: #cccccc; padding: 5px; text-align: center;"> AMIDS, Renfrewshire </div> <ul style="list-style-type: none"> • Multi-phase development – Business Park. • Procurement underway for Design and Build + 5 yr Operate + Maintain • Ambient loop network with WSHP. Waste water heat recovery. 	<ul style="list-style-type: none"> • 8yr build out programme with no stand alone delivery vehicle • The network and energy centres are wholly owned and operated by Islington Council • Dedicated inhouse team of specialists manage the network • Majority of demand for own building stock • Construction and O&M contracted out • Currently CHP, gas boilers, heat pump (TfL ventilation shaft)

Agenda Item 5



Overview and Scrutiny Business Panel

Decisions made by Mayor and Cabinet

Date: 20 July 2021

Key decision: Yes

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Committees

Outline and recommendations

Members are asked to consider decisions taken at a meeting of the Mayor and Cabinet held on 14 July 2021 in open session

1. Recommendation

To consider decisions taken by the Mayor and Cabinet on 14 July 2021, which will come in to force on 21 July 2021, unless called in by the Overview & Scrutiny Business Panel on 20 July 2021.

2. Background

2.1 The Mayor and Cabinet considered the following decision on 14 July 2021:

- i. Sustainable Procurement Strategy
- ii. Borough of Culture Delivery Update
- iii. Grove Park Neighbourhood Plan
- iv. Catford Regeneration Programme – Catford Town Centre Framework.
- v. Catford Regeneration Partnership Limited (CRPL) Business Plan 2020-2023
- vi. Financial Monitoring 2021/22
- vii. Medium Term Financial Strategy
- viii. Public Realm Framework Contract
- ix. Building for Lewisham Programme Enabling Works
- x. Besson Street: Annual Business Plan Update
- xi. Draft Waste Strategy
- xii. Introduction of emission-based short-stay parking charges and motorcycle parking charges
- xiii. Business Case and Procurement Strategy for an integrated Substance Misuse and Sexual Health Service for Young People
- xiv. Provision of a textile collection bring bank service.
- xv. Proposed New parking arrangements on Housing Estate land

- 2.2 The notice of the decisions in respect of this report is attached below.
- 2.3 Under the provisions of Standing Orders Part IV E 14, Members may call in an executive decision within 7 days. If this report is not called in, the decisions will come into force on 21 July 2021.



NOTICE OF DECISIONS MADE BY THE MAYOR & CABINET

The Mayor & Cabinet made the following decisions on July 14 2021. All recommendations shown were agreed by a 3-0 vote of voting members in physical attendance.

The decisions will become effective on July 21 2021 unless called in by the Overview & Scrutiny Business Panel on July 20 2021.

1. Sustainable Procurement Strategy

Having considered an open officer report, and a presentation by the Deputy Mayor, Councillor Brenda Dacres, the Mayor and Cabinet agreed that the new Sustainable Procurement Strategy for the period 2021 – 2025 be approved.

2. Borough of Culture Delivery Update

Having considered an open officer report, and a presentation by the Cabinet Member for Culture, Jobs & Skills, Councillor Andre Bourne, the Mayor and Cabinet agreed that decisions on the award of grants over £10,000 and up to maximum of £250,000 from the Borough of Culture artistic programme budget of £1.9 million be delegated to the Director of Culture, Libraries and Learning.

3. Grove Park Neighbourhood Plan

Having considered an open officer report, and presentations by the Cabinet Member for Housing & Planning, Councillor Paul Bell and a Ward Councillor, the Mayor and Cabinet agreed that the modifications made to the policy text outlined in the examiner's report be accepted and the examiners recommendation that the plan should proceed to a public referendum be approved.

4. Catford Regeneration Programme – Catford Town Centre Framework.

Having considered an open officer report, and presentations by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Chair of the Sustainable Development Select Committee, Councillor Louise Krupski and by a Ward Councillor, the Mayor and Cabinet agreed that:

(1) the content of the report and changes made to the draft Catford Town Centre Framework as a result of the 12th November 2020 - 5th February 2021 period of public consultation be noted;

(2) the Catford Town Centre Framework be approved as part of the evidence base for the LB Lewisham Local Plan.

(3) the Executive Director of Housing, Regeneration and Public Realm be authorised to make final changes to the Catford Town Centre Framework document.

(4) the Executive Director of Housing, Regeneration and Public Realm, in consultation with the Executive Director for Corporate Services and with the Cabinet Member for Housing and Planning be authorised to undertake all steps to progress work needed to report back to Mayor and Cabinet on potential delivery mechanisms for Council-owned sites – including potential partnership approaches and approaches to funding and phasing;

(5) the Executive Director of Housing, Regeneration and Public Realm, in consultation with the Executive Director for Corporate Services and with the Cabinet Member for Housing and Planning be authorised to undertake all steps to progress work needed to report back to Mayor and Cabinet on a strategy for Civic Accommodation/the Catford Campus;

(6) the Executive Director of Housing, Regeneration and Public Realm, in consultation with the Executive Director for Corporate Services and with relevant Cabinet Members be authorised to continue to bid for external funding opportunities where they arise to support essential investment in Catford and enable the delivery of the aims of the Framework Plan (within the current delegation framework); and

(7) continued development of the scheme to re-align the South Circular road, in order to enable the delivery of the aims of the Framework Plan, including working with TfL to reach agreement on matters of technical detail and with TfL and DfT in relation to funding be approved.

5. Catford Regeneration Partnership Limited (CRPL) Business Plan 2020-2023

Having considered an open officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that:

(1) the 2020 - 23 Business Plan for the Catford Regeneration Partnership Limited (CRPL) be approved;

(2) the proposed budget to deliver the above business plan and that an annual update will be provided to Mayor and Cabinet in line with the Company's Articles of Association be noted; and

(3) both the business plan and budget be submitted at the next available Council meeting to be endorsed.

6. Financial Monitoring 2021/22

Having considered an open officer report, and a presentation by the Cabinet Member for Finance and Resources, Councillor Amanda De Ryk, the Mayor and Cabinet agreed that:

(1) the current financial forecasts for the year ending 31 March 2022 be noted and Executive Directors be requested to continue to work in bringing forward action plans to manage down budget pressures within their directorates;

(2) £5m of prudential borrowing be approved for the purposes set out in section 16 and in agreeing the revenue impact of this borrowing of £150k per annum be noted with the associated funding identified during the Council's Medium Term Financial planning process.

(3) the overall position of the Capital Programme budget set out in section 16 with further details attached at appendices 4 to 6 be noted.

7. Medium Term Financial Strategy

Having considered an open officer report, and a presentation by the Cabinet Member for Finance and Resources, Councillor Amanda De Ryk, the Mayor and Cabinet agreed that

(1) the risks with regards to current year financial cuts, Covid and the uncertainty of future government funding; and the potential for this to impact negatively on the cuts levels required for 2022/23 be noted;

(2) the 2022/23 to 2025/26 Medium Term Financial Strategy (MTFS) and outline approach being taken to identify cuts proposals required to meet the remaining estimated budget gap of £26m over the next four years be approved; and

(3) the timetable for bringing forward cuts proposals and building the 2022/23 budget to Council in February/March 2022 be approved.

8. Public Realm Framework Contract

Having considered an open officer report, and a presentation by the Deputy Mayor, Councillor Brenda Dacres, the Mayor and Cabinet agreed that a new procurement of a new Public Realm Framework Contract, for a fixed period of 4 years at an estimated cost of £2 million be approved.

9. Building for Lewisham Programme Enabling Works

Having considered an open and a confidential officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that:

(1) the budget secured through the GLA Small Sites Small Builders (SSSB) grant programme, to proceed with enabling works on the Valentines Court site be approved;

(2) the budget secured through the GLA Small Sites Small Builders (SSSB) grant programme be used to proceed with enabling works on the Dacres Road site, noting this site is currently under review, except the area where the garages are currently sited, which is proceeding;

(3) the budget secured through the GLA Small Sites Small Builders (SSSB) grant programme be used to proceed with enabling works on the Walsham House site (previously allocated to the Eddystone Tower site);

(4) subject to planning permission being granted, Lewisham Homes, as the Council's development partner, be authorised to appoint a contractor to undertake the necessary demolition as part of the enabling works for the Valentines Court site;

(5) subject to planning permission being granted, Lewisham Homes, as the Council's development partner, be authorised to appoint a contractor to undertake the necessary demolition of the existing garages as part of the enabling works for the Dacres Road site.

(6) subject to planning permission being granted, Lewisham Homes, as the development partner, be authorised to appoint a contractor to undertake the necessary demolition as part of the enabling works for the Walsham House site.

(7) the budgets relating to recommendations 1 to 3 above be approved for the sums stated in the confidential report

10. Besson Street: Annual Business Plan Update

Having considered an open and a confidential officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that:

(1) the fourth annual Besson Street Business Plan attached as Appendix A to the Part 2 report be approved; and

(2) authority be delegated to the Executive Director for Corporate Resources and Executive Director for Housing, Regeneration and Public Realm to implement the Besson Street Business Plan once finalised.

11. Draft Waste Strategy

Having considered an open officer report, and presentations by the Deputy Mayor, Councillor Brenda Dacres, and the Chair of the Sustainable Select Committee, the Mayor and Cabinet agreed that the commencement of the 12 week public consultation be approved and that proposals outlined for the next 10 years of Lewisham's Waste Strategy are considered.

12. Introduction of emission-based short-stay parking charges and motorcycle parking charges

Having considered an open officer report, and a presentation by the Deputy Mayor, Councillor Brenda Dacres and the Chair of the Sustainable Select Committee, the Mayor and Cabinet agreed that

(1) the introduction of emission-based short-stay parking charges to align with all other permits currently issued throughout the borough be approved, subject to statutory consultation via the Traffic Management Order process;

(2) a public consultation regarding the introduction of motorcycle parking charges take place in August 2021 for 12 weeks;

(3) the results of the consultation (and any objections) be delegated to the Executive Director of Housing, Regeneration and the Public Realm for sign off and implementation.

(4) a requirement for motorcycles to hold a valid permit to park in any permit holder bay, which will be charged based on emissions be approved, subject to public consultation;

(5) a requirement for visitors travelling by motorcycle to display either a visitor permit under the current charging system when visiting friends and family, or purchase a cashless parking session when parked in short-stay bays, which will be charged based on emissions be approved, subject to public consultation; and

(6) moving to a fully cashless system for short-stay parking within the borough be approved.

13. Business Case and Procurement Strategy for an integrated Substance Misuse and Sexual Health Service for Young People

Having considered an open officer report, and a presentation by the Cabinet Member for Childrens Services and School Performance, Councillor Chris Barnham, the Mayor and Cabinet agreed that the commencement of the procurement of a new Young People's Substance Misuse and Sexual Health Service be approved with a contract is expected to commence on the 1st April 2022 for a period of three years, with an option to extend for an additional 1 + 1 years and that the maximum annual budget available is £452,000.

14. Provision of a textile collection bring bank service.

Having considered an open officer report, and a presentation by the Deputy Mayor, Councillor Brenda Dacres, the Mayor and Cabinet agreed that:

- (1) the procurement of a framework agreement for the provision of a textile bring bank service for a period of 3 years with the option to extend for a period of up to 1 year at an estimated value of £1,341,419 be approved; and
- (2) an extension of the call-off contract with LM Barry for a period of six months, whilst the Council procures a new framework agreement.

15. Proposed New parking arrangements on Housing Estate land

Having considered an open officer report, and a presentation by the Cabinet Member for Housing & Planning, Councillor Paul Bell, the Mayor and Cabinet agreed that:

- (1) the review underway of parking arrangements on Council owned Housing Estates be noted, and the introduction of TMO's (Traffic Management Orders) for the purpose of managing and enforcing parking on housing land, including existing Housing Estate parking sites and additional new sites where new build developments are being constructed by Lewisham Homes be approved in principle; and
- (2) authority be delegated to the Executive Director of Housing, Regeneration and the Public Realm to agree the draft scheme designs as set out;
- (3) statutory consultation be carried out with secure tenants under Section 105 of the Housing Act 1985 and non-statutory consultation with leaseholders regarding the proposed changes, with the results of that consultation be reported back to Mayor & Cabinet for consideration prior to a final decision on the introduction of TMO's being made; and
- (4) subject to the changes going ahead, a review of the parking charges for current housing sites within the first year of implementation of the new parking arrangements, the results of which will then be reported to a future meeting of Mayor and Cabinet to sign off the review and agree the recommendations for a new charging structure be approved in principle.

Kim Wright
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU
July 15 2021

Agenda Item 6



Overview and Scrutiny Business Panel

Decisions made by Executive Director

Date: 21 July 2021

Key decision: Yes

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Committee Business

Outline and recommendations

Members are asked to consider a key decision taken by Executive Director(s) – open session

1. Recommendation

To consider key decision taken by Executive Director of Housing, Regeneration and Public Realm, which will come in to force on 21 July 2021, unless called in by the Overview and Scrutiny Business Panel on 20 July 2021.

2. Background

2.1 The Executive Director for Housing, Regeneration and Public Realm made the following decision on 10 June 2021:

- Permission to procure and to invite a minimum of 5 tenderers to Tender for principal contractor to refurbish parts of Lewisham Old Town Hall

2.2 Under the provisions of Standing Orders Part IV E 14, Members may call in an executive decision within 7 days. If the report is not called in, the decision will come into force on 21 July 2021.



Executive Director for Housing, Regeneration and Public Realm

Report title: Permission to procure and to invite a minimum of 5 tenderers to Tender for principal contractor to refurbish parts of Lewisham Old Town Hall

Date: 12th May 2021

Key decision: Yes

Class: Part 1

Ward(s) affected: Rushey Green

Contributors: Uchenna Forjoe - Capital Programme Delivery Team, Procurement, Legal Services, Financial Services

Outline and recommendations

The purpose of this report is to seek approval from the Executive Director of Housing, Regeneration and Public Realm to undertake a procurement and to invite a minimum of 5 tenderers for a suitable principal contractor to carry out the refurbishment works to parts of Lewisham Old Town Hall – to make the necessary improvements to the building to facilitate the new Public Sector Hub.

It is recommended that the Executive Director for Housing, Regeneration and Public Realm - under their delegated powers - approve the procurement of the principal contractor to carry out the proposed works to Lewisham Old Town Hall to facilitate the Public Sector Hub and to seek permission to ask a minimum of 5 bidders to submit a tender. The work is estimated to cost approximately £900,000. The works are likely to be completed late 2021.

Timeline of engagement and decision-making

- April 2021 – PID approved at RCPD Board
- April 2021 – STA Lead Consultant appointed for RIBA stages 1-6.

1. Summary

- 1.1. The purpose of this report is to seek approval from the Executive Director of Housing, Regeneration and Public Realm to undertake procurement for a suitable principal contractor to carry out refurbishment works to parts of Lewisham Old Town Hall to accommodate the new Public Sector Hub. The report is also seeking approval to invite a minimum of 5 contractors to bid for the works. The Public Sector Hub will bring various public sector partners together under one roof to offer services for the public, back office space and increase footfall in the town centre. The letting of these floors also produces a saving by covering the running costs for the building enabling the Lewisham Homes rent in Laurence House to form part of the D-06 savings requirements – consolidation of the Catford Estate in order to realise savings or generate income.

2. Recommendation

- 2.1. It is recommended that the Executive Director for Housing, Regeneration and Public Realm under their delegated powers approve:
- 2.2. the procurement of the principal contractor to carry out the proposed works to Lewisham Old Town Hall
- 2.3. Inviting 6 contractors listed in the report to bid for the works. The work is estimated to cost approximately £900,000. The works are likely to be completed late 2021.

3. Policy Context & Background

- 3.1. The contents of this report support the Council's Corporate Strategy 2018-2022 priorities, particularly:

“Building an inclusive local economy: Everyone can access high-quality job opportunities, with decent pay and security in our thriving and inclusive local economy”
- 3.2. Lewisham Homes moved from Lewisham Old Town Hall to 5th floor Laurence House in February 2021. This left five out of six floors vacant.
- 3.3. The refurbishment will address health, safety and welfare concerns and deliver improvements to the existing office building and interior spaces. The upgraded spaces will support the DWP and employment partners ambitions to provide training and job opportunities which will be a priority locally and nationally in the coming months and years, further supporting the government's economic COVID-19 recovery plans.
- 3.4. The Council have already let one floor to the DWP for a short vacancy to train up job advisors as part of their rapid job centre expansion programme, and have agreed heads of terms to take two floors on a 5 year term for this job centre expansion.
- 3.5. Ingeus – an employment and skills provider are in negotiations to take up tenancy on the 5th floor.
- 3.6. SLaM have agreed heads of terms and they and GSTT will move in to the 1st floor shortly; and Lewisham & Greenwich Trust have agreed to take the 3rd floor to move

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teams from the hospital site to free up space there for clinical use, as well as other back office sites.

- 3.7. The refurbishment will ensure the building is compliant and comfortable for the public sector hub to continue to deliver their services.
- 3.8. Refurbishment works will include
 - Soil stack renewal
 - Reception refurbishment
 - Window refurbishment
 - New accessible toilets
 - Improvements to heating system
 - Cooling system as per public sector partner requirements
 - New LED lighting
 - Kitchen and breakout area refurbishment and decoration
 - New furniture where required
 - Limited floor layout adaptations as per public sector partner requirements
 - New cycle storage

4. Reason for procuring service

- 4.1. The works will be procured externally because the Council has neither the skills nor capacity to deliver such construction works. Setting up the required infrastructure to enable this function does not represent good commercial or practical sense, given the nature and scale of works.
- 4.2. The Council will deliver in house other elements required to successfully undertake and maintain the works, including: project management, clienting, stakeholder management, and ongoing asset and latent defect management.
- 4.3. The Old Town Hall works are essential to secure the tenancies of a number of public sector partners due to move in in the coming months. The income from those tenancies form a large part of the savings required for the Housing, Regeneration and Public Realm Directorate.
- 4.4. An open tender would attract a large number of bidders which could delay the programme of works and therefore delay the move in dates which would have a significant impact on the amount of income received this financial year.
- 4.5. By inviting just 6 contractors to bid this will allow officers to meet the tight timescales and allow the successful contractor to get on to site as quickly as possible to undertake the works for this highly critical project.
- 4.6. Due to the urgent nature and value of the works officers are seeking permission to invite just 6 contractors to bid via the London Tender portal as per the Council's Contract Procedure Rules. Bidders will be asked to submit a description of their proposals in the form of method statements, in order to test their understanding of the Employers Requirements. The criteria for evaluation will be weighted 50% financial, 50% quality (including 5% social value). The contract will be awarded to the highest scoring compliant bidder after approval to award has been received from the Executive Director of Housing, Regeneration and Public Realm.
- 4.7. The six contractors below have been selected by our Employers Agent- IG9 following a review of the previous works they have completed for the Council in addition to their technical competence and ability to undertake work. They have all

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confirmed that they are able to bid. We have taken into account similar works undertaken for the Council recently, the size of the contractors and associated qualifications.

- Maris LLP
- Foreshaw Building Services Limited
- PBL Group Limited
- Property Facilities Group Limited
- LDL Contractors Limited
- Ammcass Group Limited

4.8. Proposed Procurement Timetable

Activity	Date
ED to approve procurement	June 2021
Tender Issue	June 2021
Tender Returns	July 2021
Evaluation	July 2021
Moderation meeting	July 2021
Internal approvals – Award report	July 2021
Decision letters issued to bidders	July 2021
Legal to Prepare Final Contract	August 2021
Works commence	End of August 2021
Practical Completion	Nov/Dec 2021

4.9. It is expected the works will take approximately 12 weeks and the pre- tender estimate for the works is £900 000.

5. **Contract Terms**

- 5.1. The Conditions of Contract to be used will be the JCT Intermediate Building Contract with Contractor’s Design 2016 (IC Version) incorporating client amendments.
- 5.2. The contract will be between the successful Tenderer and the Council for the agreed programme period.

6. **Employers Agent**

- 6.1. IG9 have been appointed as Employers Agent and will provide technical assistance on this project throughout RIBA stages1-6.

7. Financial implications

- 7.1. The budget for this project was approved at the Regeneration and Capital Programme Delivery Board on 15th April 2021. The total approved budget is £900,000 for refurbishment works to parts of Lewisham Old Town Hall.
- 7.2. The agreed budget for the works is taken from the General Fund Capital Programme.

8. Legal implications

- 8.1. The report seeks approval to procure a contractor to carry out refurbishment works and to limit the number of contractors invited to bid to 5. Given the potential spend on this contract this contract would be categorised by the Contract Procedure Rules as a Category B contract. The report explains why the process set out in this report is the recommended option.
- 8.2. Assuming that the Executive Director of Housing, Regeneration and Public Realm accepts the recommendations, Contract Procedure Rules place requirements on how that should happen. The Rules require that when letting contracts steps must be taken to secure value for money through a combination of cost, quality and competition, and that competitive tenders or quotations must be sought depending on the size and nature of the contract (Rule 5). Given the potential spend on this contract the Public Contracts Regulations 2015 as amended by the Public Procurement (Amendment etc.) (EU Exit) Regulations 2020 will not apply however the requirements of the Council's Contract Procedure Rules ("CPR") still need to be satisfied. As set out in the CPR officers are able to invite a minimum of 5 contractors to bid rather than going to the open market provided permission is sought to do so. The procurement route recommended in this report would meet the requirements of the CPR. As a Category B contract, it would be for the Executive Director to take a decision on the award of any contract.
- 8.3. The Equality Act 2012 (the Act) introduced a new public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 8.4. In summary, the Council must, in the exercise of its functions, have due regard to the need to:
 - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - Advance equality of opportunity between people who share a protected characteristic and those who do not
 - Foster good relations between people who share a protected characteristic and those who do not.
- 8.5. The duty continues to be a "have regard duty", and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.

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- 8.6. The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at: <http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-act-codes-of-practice-and-technical-guidance/>.
- 8.7. The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
- a) The essential guide to the public sector equality duty
 - b) Meeting the equality duty in policy and decision-making
 - c) Engagement and the equality duty
 - d) Equality objectives and the equality duty
 - e) Equality information and the equality duty
- 8.8. The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at: <http://www.equalityhumanrights.com/advice-and-guidance/public-sector-equality-duty/guidance-on-the-equality-duty/>

9. Environmental implications

- 9.1. Design and materials used as part of this project including LED lights will be environmentally sustainable. Additional cycle racks will support carbon reduction plans by encouraging cycling to work.

10. Crime and disorder implications

- 10.1 There are no crime and disorder implications arising from this report.

11. Equalities Implications

- 11.1 The refurbishment to parts of the Old Town Hall will increase the provision of accessible DDA compliant toilet facilities within the building which is expected to affect groups in a positive manner, including the protected characteristics relevant to the Equality Act 2010.

12. Climate change and environmental implications

- 12.1 There are no climate change and environmental implications arising from this report

13. Social Value implications

13.1

14. Background Papers

14.1 None.

15. Report author and contact

Uchenna Forjoe - Project Manager uchenna.forjoe@lewisham.gov.uk
Tel: 020 8314 3740.

16. Decision

Acting in accordance with Standing Orders, I do hereby give approval for the permission to tender as per the details set out in this report.



Kevin Sheehan,
Executive Director, Housing, Regeneration and Public Realm
10th June 2021

Agenda Item 7



Overview and Scrutiny Business Panel

Overview and Scrutiny Select Committee Work Programmes 2021 – 22

Date: 20 July 2021

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Assistant Chief Executive (Overview and Scrutiny Manager)

Outline and recommendations

Business Panel is asked to review and approve the proposed contents of the work programmes of the Overview and Scrutiny Select Committees (attached at Appendix B) as discussed and agreed by members of those committees.

Timeline of engagement and decision-making

The Select Committees discussed and agreed their draft work programmes at the following meetings:

- Housing – 7 June 2021
- Safer Stronger Communities – 16 June 2021
- Children and Young People – 17 June 2021
- Healthier Communities – 21 June 2021
- Sustainable Development – 30 June 2021
- Public Accounts – 7 July 2021.

Business Panel is being asked to review and approve the proposed contents of the work programmes at its meeting on 20 July 2021.

1. Summary

- 1.1. The Select Committees have each met and agreed a draft annual work programme. Business Panel is asked to consider and agree the proposed work programmes of each of the Select Committees.

2. Recommendations

- 2.1. Business Panel is asked to review and approve the proposed contents of the work programmes of the Overview and Scrutiny Select Committees (attached at Appendix B) as discussed and agreed by members of those committees.

3. Policy Context

- 3.1. The Council's Corporate Strategy 2018-22 sets out 7 corporate priorities that drive decision making in the Council. Lewisham's corporate priorities have been agreed by full Council and they are the principal mechanism through which the Council's performance is reported:
1. Open Lewisham
 2. Tackling the housing crisis
 3. Giving children and young people the best start in life
 4. Building an inclusive local economy
 5. Delivering and defending: Health, Social Care and Support
 6. Making Lewisham greener
 7. Building safer communities
- 1.5 There are four strategic themes in the borough's Covid-19 recovery plan, *Future Lewisham*, which support what the organisation wants for every single resident and the borough:
1. An economically sound future
 2. A healthy and well future
 3. A greener future
 4. A future we all have a part in
- 1.6 The Select Committees have devised annual work programmes which cover areas of business that fall within, and contribute towards achieving, all corporate priorities and strategic themes. The implementation of the attached work programmes will therefore have implications for all policy areas.
- 1.7 The Select Committees have tried to make sure that their work programmes reflect the diversity of Lewisham's communities and that the views of residents are fairly represented in scrutiny processes. Any recommendations arising from scrutiny work carried out this year, will support the Council's corporate strategy and recovery themes and reflect the needs of local residents.

4. Background

- 4.1 In accordance with the Overview and Scrutiny procedure rules outlined in Part IV E of the Council's Constitution, the Overview and Scrutiny Business Panel is required to:

Consider the proposed work programmes of each of the Select Committees and devise a co-ordinated overview and scrutiny work programme which avoids duplication of effort and facilitates the effective conduct of business.

- 4.2 The Business Panel may amend the work programme of any of the Select Committees to secure the most effective use of committee time and Council resources and to prevent overlaps. However, the Business Panel will not normally amend work programme unless it is necessary to ensure the effective conduct of Council business. Once the Business Panel has approved the select committee work programme, the Select Committee will implement it.

- 4.3 It has been agreed that each Select Committee will meet five times a year, and no longer conduct in-depth reviews, to allow capacity for task and finish groups to be established, which will carry out in-depth investigations into topical issues. Three Task and Finish Groups were established by the full Overview and Scrutiny Committee in May 2021.

5. The review of the approach to scrutiny

- 5.1. As a result of the findings of the Local Democracy Review, various changes to the existing practice and approach to scrutiny were agreed and implemented. The changes are as follows:

- Each Select Committee will meet five times per year.
- Each Select Committee will have six members apart from the Children and Young People Select Committee which will have eight members plus five statutory parent governor and diocesan representatives.
- Each Select Committee will look at no more than three (ideally two) substantive items per meeting.
- Select Committees will specify what information they would like to see in officer reports to ensure they meet expectations.
- The Select Committees will not conduct ongoing in-depth reviews but will look at items in an in-depth way. (Methods of conducting in-depth scrutiny might include, but will not be limited to: inviting expert witnesses / representatives of user groups to attend meetings to provide evidence; arranging site visits to collect evidence; carrying out engagement activity to inform discussion at meetings).
- Each Select Committee will aim to conclude its business within two hours. (If, in exceptional circumstances, standing orders are suspended to allow the meeting to continue beyond two and a half hours to allow urgent business to be concluded, the meeting should continue for no longer than a further 30 minutes¹.)
- If they are required, the Select Committees will receive information reports (reports to note) outside of the formal meeting cycle. The report will be emailed to Committee Members with any questions put to the report author for a written response, via the Scrutiny Manager.
- Task and Finish Groups will be established to look into topical issues of concern and conduct in-depth scrutiny over a set period of time.

6. Select Committee Work Programme Setting 2021-22

- 6.1. In developing their work programmes for 2021-22, the Select Committees have considered:

- regular items, e.g. annual budget scrutiny
- topics recommended for scrutiny by select committees at the end of the 2020-21 municipal year
- topics recommended for scrutiny by senior officers based on recent and future developments
- suggestions from individual members
- decisions due to be made by Mayor and Cabinet
- Issues suggested by members of the public.

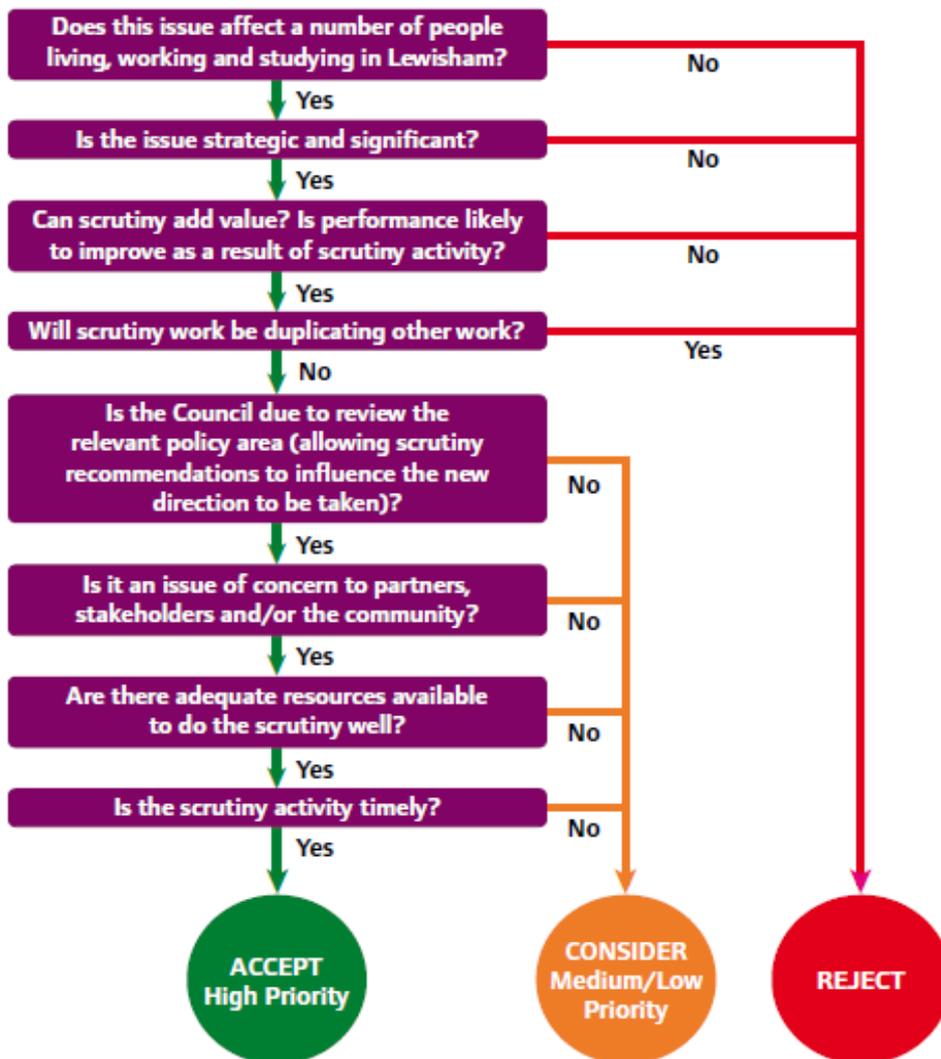
- 6.2. In choosing topics to be added to their work programme, Members have taken account

¹ This is because meetings over three hours, late in the evening, are not effective because it is difficult for everyone to maintain concentration and make valuable contributions.

of the scrutiny prioritisation process (please see below), which supports members in identifying priorities and managing workloads and the guidelines for effective scrutiny (Appendix A).

- 6.3. The draft work programmes attached at Appendix B reflect the discussions held at the first round of select committee meetings and present a broad and varied programme of scrutiny over the next few months, focussed on key policy issues, for Business Panel to consider.
- 6.4. In order to increase public participation in scrutiny, the committees may ask members of the public to contribute to in-depth scrutiny work by submitting evidence via the council website: [Open Overview and Scrutiny Investigations](#).

Scrutiny work programme – prioritisation process



7. Financial implications

- 7.1. The work programmes will be managed within existing budgets. However, formal recommendations to the Mayor arising out of any specific work items within the respective work programmes will be evaluated in the usual way through the process of formal reports.

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8. Legal implications

- 8.1. In accordance with the Council's Constitution, the Overview and Scrutiny Business Panel is required to consider and co-ordinate an overview and scrutiny work programme which avoids duplication and facilitates the effective conduct of business across the scrutiny select committees. Once the Business Panel has approved the overall work programme, the select committees will implement it.

9. Equalities implications

- 9.1. The [Equality Act 2010](#) (The Act) legally protects people from discrimination in the workplace and in wider society. It replaced the previous anti-discrimination laws with a single act, making the law easier to understand and strengthen protection in certain situations. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 9.2. The Act also imposes a public sector equality duty. This means that in public bodies, of which this Council is designated, they must consider all individuals in carrying out their day-to-day work when shaping policy, in delivering services and in relation to their own employees. It also requires public bodies to:
- Have due regard to the need to eliminate discrimination
 - Advance equality of opportunity
 - Foster good relations between different people when carrying out their activities
- 9.3. The Council recognises diversity is one of its strengths and is committed to creating a more inclusive community. Therefore, having due regard to the Act, is confirmation of the Council's commitment to eliminating all forms of discrimination against any group within the community and to actively promote an equality of opportunity and positive community partnership.
- 9.4. The delivery of the Council's equalities objectives is to be achieved through the delivery of all of the Council's strategies, plans and procedures. As such, all select committees and other scrutiny bodies, when planning their work and scrutinising items, bear in mind the delivery of the Council's equality objectives.
- 9.5. Scrutiny tries to make sure that its work reflects the diversity of Lewisham's communities and that the views of residents are fairly represented in scrutiny processes. Any recommendations arising from scrutiny work support the Council's corporate strategy and reflect the needs of local residents.
- 9.6. There may be equalities implications arising from items listed in the select committee work programmes and all activities undertaken by the select committees in discharging these items will need to give due consideration to this.

10. Climate change and environmental implications

- 10.1. There are no direct climate change or environmental implications arising from the implementation of the recommendations in this report.

11. Crime and disorder implications

- 11.1. There are no direct crime and disorder implications arising from the implementation of the recommendations in this report.

12. Health and wellbeing implications

- 12.1. There are no direct health and wellbeing implications arising from the implementation

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of the recommendations in this report.

13. Background papers

13.1. Work programme reports to the following meetings:

- Housing – 7 June 2021
- Safer Stronger Communities – 16 June 2021
- Children and Young People – 17 June 2021
- Healthier Communities – 21 June 2021
- Sustainable Development – 30 June 2021
- Public Accounts – 7 July 2021.

14. Glossary

Term	Definition
Local Democracy Review	The Local Democracy Review was a councillor-led review of local democracy in Lewisham, which made recommendations about how the Mayor and Council could enhance their openness and transparency, increase public involvement in Council decisions and promote effective decision-making.
Members	Members (or councillors) are elected by the community to decide how the Council should carry out its various activities. They represent the wider public interest as well as all individuals living within the area that they have been elected to serve.
Overview & Scrutiny	Overview and scrutiny is the way in which Mayor and Cabinet (the 'Executive'), officers and external organisations are held to account for the decisions that they make. It is led by councillors who are not members of the Executive. They also influence policy development and investigate issues of local concern, making recommendations for improvement.
Overview & Scrutiny Work Programme	An annual programme of work setting out the matters which the select committees will scrutinise over the year.
Overview & Scrutiny Business Panel (OSBP) and Education OSBP	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>OS Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially "calling in" key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors</p>

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	that make up the regular Business Panel. The Education Business Panel reviews (and can call-in) key decisions that are education matters.
Select Committee	Lewisham has six Select Committees (sub-committees of the Overview and Scrutiny Committee), each made up of non-Executive councillors and responsible for scrutinising a specific service area. Select Committees gather evidence to help them review policies and performance and make recommendations to improve outcomes for residents.
Task and Finish Group (TFG)	A time limited scrutiny body which gathers evidence in relation to a topical issue of concern in order to make recommendations to improve outcomes for residents.

15. Report author and contact

- 15.1. Charlotte Dale, Head of Overview and Scrutiny, 0208 31 48286
charlotte.dale@lewisham.gov.uk

Appendix A: Effective Scrutiny Guidelines

At Lewisham we:

1. Prioritise

It is more effective to look at a small number of key issues in an in-depth way, than skim the surface of everything falling within scrutiny's remit. We try to focus on issues of concern to the community and/or matters that are linked to our corporate priorities. We only add items to the work programme if we are certain our consideration of the matter will make a real and tangible difference.

2. Are independent

Scrutiny is led by Scrutiny Members. Scrutiny Members are in charge of the work programme and, for every item, we specify what evidence we require and what information we would like to see in any officer reports that are prepared. We are not whipped by our political party or unduly influenced by the Cabinet or senior officers.

3. Work collectively

If we collectively agree in advance what we want to achieve in relation to each item under consideration, including what the key lines of enquiry should be, we can work as a team to question witnesses and ensure that all the required evidence is gathered. Scrutiny is impartial and the scrutiny process should be free from political point scoring and not used to further party political objectives.

4. Engage

Involving residents helps scrutiny access a wider range of ideas and knowledge, listen to a broader range of voices and better understand the opinions of residents and service users. Engagement helps ensure that recommendations result in residents' wants and needs being more effectively met.

5. Make SMART evidence-based recommendations

We make recommendations that are based on solid, triangulated evidence – where a variety of sources of evidence point to a change in practice that will positively alter outcomes. We recognise that recommendations are more powerful if they are:

- Specific (simple, sensible, significant).
- Measurable (meaningful, motivating).
- Achievable (agreed, attainable).
- Relevant (reasonable, realistic and resourced, results-based).
- Time bound (time-based, time limited, time/cost limited, timely, time-sensitive).

Children and Young People Select Committee work programme 2021-22

Work Item	Type of item	Strategic Priority	17-Jun	22-Sep	25-Nov	26-Jan	16-Mar
Election of the Chair and Vice-Chair	Constitutional requirement						
Select Committee work programme 2021/22	Constitutional requirement	CP3					
Children and Young People's wellbeing and mental health: status and trends	standard item	CP3 & CP5					
Early Help review progress report	policy development	CP3 & CP5					
Financial stabilisation - budget update and medium term plan	performance monitoring	All					
Children's Social Care Placements - cost and quality	performance monitoring	CP3&5					
Elective Home Education	standard item	CP3 & CP5					
School places planning and children going out of borough	standard item						
Play Strategy	policy development	CP3 & CP5					
Embedding race equality in Lewisham's schools - to include data on exclusions, alternative provision attainment	performance monitoring	CP3 & CP5					
Safeguarding - Ofsted Improvement Plan	performance monitoring	CP3 & CP5					

Information Items and visits							
Young Mayor and Advisors	informal meeting	CP3 & CP5					
Annual school standards report	performance monitoring	CP3					
Annual report on attendance and exclusions	performance monitoring	CP3					
Corporate Parenting and Looked After Children annual report	performance monitoring	CP3 & CP5					
Safeguarding annual report (formerly LSCB)	Performance Monitoring	CP3 & CP5					

		Corporate Priorities					
	Item completed					CP5 Delivering and defending - health, social care, support	
	Item on-going	CP1 Open Lewisham			CP6 Making Lewisham greener		
	Item outstanding	CP2 Tackling the Housing Crisis					

Healthier Communities Select Committee work programme 2021/22

Item	Type	Priority	Delivery	21-Jun	08-Sep	02-Nov	12-Jan	01-Mar
Confirmation of Chair and Vice Chair	Constitutional req	CP5	June					
Work programme 2021-22	Constitutional req	CP5	June					
Lewisham system recovery	Standard item	CP5	June					
Health and care bill	Standard item	CP5	Sept					
Migrant charging update	Standard item	CP5	Sept					
The Birmingham and Lewisham African & Caribbean Health Inequalities Review (BLACHIR)	Standard item	CP5	Sept					
Adult social care review update	Standard item	CP5	Nov					
Budget cuts proposals	Standard item	CP5	Nov					
Leisure centres performance management	Standard item	CP5	Jan					
Care homes and market stability	Standard item	CP5	March					

Information reports, briefings and visits	Type	Priority	Delivery					
Lewisham Adult Safeguarding Board (LASB) annual report	Performance monitoring	CP5	Sept					
Lewisham and Greenwich NHS Trust (LGT) quality account	Performance monitoring	CP5	tbc					
South London and Maudsley NHS Trust (SLaM) quality account	Performance monitoring	CP5	tbc					
Adult Learning Lewisham (ALL) annual report	Performance monitoring	CP5	June					
Pathology changes - impact on GP services	Performance monitoring	CP5	Sept					
Migrant charging update	Performance monitoring	CP5	tbc					
Annual public health report	Performance monitoring	CP5	June					

	Item completed
	Item on-going
	Proposed timeframe

Housing Select Committee work programme 2021/22

Item	Type	Priority	Delivery	07-Jun	16-Sep	18-Nov	20-Jan	10-Mar
Confirmation of Chair and Vice Chair	Constitutional req	CP2	June					
Allocations policy	Standard item	CP2	June					
Work programme 2021-22	Constitutional req	CP2	June					
Empty homes strategy	Standard item	CP2	Sept					
Resident engagement in housing development - response to in-depth review	In-depth review	CP2	Sept					
Budget cuts proposals	Standard item	CP2	Nov					
Borough-wide licensing	M&C response	CP2	Jan					
Progress update on housing and homelessness strategies	Standard item	CP2	March					
Shared ownership	Standard item	CP2	March					

Information reports, briefings and visits	Type	Priority	Delivery					
Lewisham Homes annual report and business plan	Performance monitoring	CP2	tbc					
Regenter B3 annual report and business plan	Performance monitoring	CP2	tbc					
Rent and service charge increases	Performance monitoring	CP2	Jan					
New homes programme update	Performance monitoring	CP2	tbc					

	Item completed
	Item on-going
	Proposed timeframe

Public Accounts Select Committee Work Programme 2021-22

Item	Type of item	Corporate priority	07-Jul-21	23-Sep-21	01-Dec-21	27-Jan-22	17-Mar-22
Draft contract management framework	Policy development	All					
Medium term financial strategy	Standard item	All					
Financial results 2020-21	Performance monitoring	All					
Children's social care	Performance monitoring	All, CP3					
Adult social care review	Performance monitoring	All, CP5					
Budget cuts	Performance monitoring	All					
Capital programme review	Performance monitoring	All					
Council budget 2022-23	Policy development	All					
Audit Panel update	Performance monitoring	All					

Information items

Annual complaints report	Information	All					
Financial forecasts 2021-22	Information	All					
Reserves update	Information	All					
Asset strategy update	Information	All					
Treasury mid-year review	Information	All					
Income generation and commercialisation update	Information	All					

Safer Stronger Communities Select Committee 2021/22

Work Item	Type of review	Strategic Priority	Delivery deadline	16-Jun	21-Sep	04-Nov	13-Jan	03-Mar
Budget	Standard Item	CP1-CP7	Sep-20					
Confirmation of Chair and Vice-Chair	Constitutional requirement	CP1	Jun-21					
Select Committee Work Programme 2021/22	Constitutional requirement	CP1 and CP7	Jun-21					
Violence Against Women and Girls Strategy	Pre-decision	CP1 and CP7	Nov-21					
Main Grants Programme	Pre-decision	All	Jan-21					
Borough of Culture	Performance monitoring	CP1	Jun-21					
Libraries	Performance monitoring	CP1	Sep-21					
Local Assemblies Review and future inc. NCIL	Performance monitoring	CP1	Sep-21					
Equalities Review - 6- month update	Performance monitoring	All	Nov-21					
Equalities	performance monitoring	All	Nov-21					
Safe Lewisham Plan	Performance monitoring	CP7	Jan-21					
Update from local Police and Fire	performance monitoring	CP7	Jan-21					
Prevent TBC	performance monitoring	CP7	Jan-21					
Space left free for emerging issues	performance monitoring	TBC	Mar-21					
Space left free for emerging issues	performance monitoring	TBC	Mar-21					

Information Reports, briefings and minutes

Equalities Data Digest	Performance monitoring	CP1 + CP7	on-going					
Public Health Approach to Violence Reduction	Performance monitoring	CP7	on-going					

	Item completed
	Item on-going
	Proposed timeframe

Sustainable Development Select Committee work plan 2021-22

Item	Type	Corporate priority	30-Jun-21	14-Sep-21	20-Oct-21	10-Nov-21	18-Jan-21
Catford Town Centre Regeneration: masterplan framework	Performance monitoring	All					
Emissions based short stay parking and motorcycle charging	Policy development	CP6					
Waste strategy	Policy development	CP6					
A21 Strategy	Policy development	CP6					
Environmental operations review (including mechanisation proposal)	Standard item	CP6					
Implementation of the transport strategy: walking, cycling strategy and healthy neighbourhoods	Policy development	CP6					
Budget cuts	Standard item	All					
Local plan consultation update (regulation 19 approval)	Performance monitoring	CP6					
Economic recovery on the high street	Policy development	CP4					
Climate Emergency action plan	Performance monitoring	All					

Information items

Corporate Priorities

Priority

1	Open Lewisham	CP 1
2	Tackling the Housing Crisis	CP 2
3	Giving Children and young people the best start in life.	CP 3
4	Building an inclusive local economy	CP 4
5	Delivering and defending: health, social care and support	CP 5
6	Making Lewisham greener	CP 6
7	Building Safer Communities	CP 7



Overview and Scrutiny Business Panel

Exclusion of the Press and Public

Date: 21 July 2021

Key decision: No

Class: Part 1

Ward(s) affected: Various

Contributors: Chief Executive / Head of Committee Business

Outline and recommendations

Members are asked to note items that will be considered in closed session

Recommendation

1. It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006:-
2. Decisions made by the Mayor and Cabinet on 14 July 2021
 - i. Building for Lewisham Programme Enabling Works
 - ii. Besson Street: Annual Business Plan Update
3. Decisions made by the Executive Directors:
 - i. Community Services
 - Contract Variation for Change, Grow, Live & Humankind Adult Substance Misuse services
 - ii. Corporate Services
 - Approval for EvoSys Flexible Service Support Contract for HR/Payroll and Finance Modules and for the Implementation and Configuration of Oracle Recruitment Cloud

Agenda Item 9

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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